Radboud Dissertation Series

Radboud University Press was founded in 2021 at Radboud University, Nijmegen, the Netherlands. We are a Diamond Open Access publisher of peer-reviewed academic journals and books across a wide range of academic disciplines. Our mission is to make scientific knowledge more freely accessible worldwide.

PhD candidates pursuing their doctorates at Radboud University* have the opportunity to publish their dissertations with Radboud University Press as part of the Radboud Dissertation Series. The individual dissertations will gain visibility within their specific field of study through indexing.

Radboud University Press will provide process guidance and control and handle administrative tasks throughout the publication process. Your dissertation will be professionally designed and produced. Dissertations will be formatted according to the house style of the Radboud Dissertation Series.

Before publication, you can order a maximum of 80 copies of your dissertation and a maximum of 135 booklets containing a summary and a QR code which links to the digital version of the dissertation for friends, family and acquaintances. It is always possible to order more copies at your own expense. Once published with us, your dissertation will remain available as a free download in PDF format via our website. Paper copies can also be ordered any time on a print-on-demand basis. This ensures that those who prefer a physical copy of the dissertation can obtain one at a reasonable cost that covers the production expenses and delivery costs.

After the promotion, RUP will take care of the financial settlement with the faculties, so you won’t have to advance any money or need a receipt from the Repository.

Radboud University Press offers:
• DOI
• ISBN
• Professional design and print
• Indexing
• Hosting
• Availability by print-on-demand
• Management financial administration

The requirements to publish in this series are as follows:
• The doctoral candidate must be affiliated with Radboud University.
• The final manuscript must be approved by the manuscript committee.
If the above conditions are met, each dissertation will be accepted for publication.

Ensuring scientific quality in this series is the responsibility of the PhD candidate and the manuscript committee of each dissertation.

* With the exception of candidates from Max Planck Institute and Behavioural Science Institute.
Interested?

Great! If you decide to publish at Radboud University Press with the Radboud Dissertations Series, please email us at dissertations.radbouduniversitypress@ru.nl. Please include the following details in your email:

- Your first and last name
- The full title of your dissertation
- The topic of your dissertation
- The language in which your dissertation is written
- Estimated number of pages
- Illustrations included? Yes/no
- Date of defence

We’ll provide you with a DOI and an ISBN for your dissertation, as well as a link to the portal where you can initiate the production process. You’ll find your unique entry code for the portal in the email as well. Once you have completed the required information in the portal, our designers will reach out to you to discuss further details of your publication.

Once you’ve received a DOI and an ISBN from Radboud University Press you:

- Agree that your thesis will be published by Radboud University Press.
- Agree that your thesis will be published in Open Access under the terms of Creative Commons Attribution-Noncommercial-NoDerivatives International license (CC BY-NC-ND4.0). This license allows reusers to copy and distribute the material in any medium or format in an unadapted form and for noncommercial purposes only, and only so long as attribution is given to the creator (see https://creativecommons.org/licenses/by-nc-nd/4.0/). **Although an embargo period is not impossible, Radboud University Press is a Diamond Open Access publisher and we would like to offer the immediate open access publication of your thesis.** If you have received permission for an embargo, please let us know as soon as possible.
- Declare that all images used in the book and on the cover of your book are free of copyrights or that you have obtained permission to use them.
- Agree that your name, address, telephone number and email address will be shared with the printer for the purpose of delivering your copies.
- Are responsible for providing all the necessary documents within the specified timelines. Failure to do so may result in a delay in the delivery of your book (Radboud University Press cannot guarantee on-time delivery in such cases).
- Are responsible for delivering the requested amount of copies of your book at the Beadle’s office (and the Donders Institute).
The workflow

1. PhD candidate
2. Mail to Radboud University Press
3. Portal
4. Design by Proefschrift AIO
   - RU Repository: Online archiving
   - Printer
   - PhD candidate
   - Beadle's office (and Donders)
   - Date of defence
5. Donders request spine number
6. Radboud University Press
   - Guidance production
   - Online publication
   - Set up for printing-on-demand
   - Indexing
   - Financial handling with faculties

Timelines:
- one week
- seven weeks
- twelve weeks
- four weeks
The portal

Once you have received an ISBN and a DOI you can enter the portal with a personal code. Our designer will contact you after you have submitted your layout choices.

Step 1
Enter your order code to start the publication process at Radboud University Press.

Step 2
Choose your preferred service.

Step 3
Choose your preferred layout. You can click on one of the book previews to have a closer look, or you can click 'view the example' below the image.

Step 4
Check the information and place your order. The specifications on the left are fixed.
The cover

If you decide to publish with the Radboud Dissertations Series, your cover design will be placed within our template which has the following fixed design elements: the placing of the Radboud University and the Radboud University Press logos, the colour of the spine and the white bar at the bottom for placing additional logos. If your dissertation is part of the Donders Series, the Donders Institute logo will also be fixed on the cover design. You can provide a background image of your choosing, and customise the design of the title, subtitle and author name. Additionally, you can choose if you want to include a blurb and/or an ‘about the author’ on the book’s back cover.
Layout preparation

To work as efficient as possible, we would like to receive your manuscript as a Word file.

Headings
It would be nice to use the preset headings of Word, so we can easily see what kind of level the headings are.

Images
As Word compresses the images we would advise you to also send in the images as separate files. That can be pdf, tiff, jpeg, eps, psd, ai or png. Keep in mind: the better the quality, the nicer it will look in print. The minimum quality preferred is 250 dpi.

References
Please check your list of references for style, you might have used different reference styles due to journal preferences. Our advise would be to choose one style for your complete thesis.

Language
Before you submit it, please also check whether the manuscript should be in British or American English. This could also differ per chapter due to journal preferences.

Uploading files
You can send all files with SURFfilesender or a service like wetransfer.com, so we can receive all files as one package.

Time schedule layout and cover design

Layout schedule
Please note that we need some time to format your thesis accordingly to the preferred style. We have scheduled 4 weeks before we can start making a test print. You will receive a schedule from us to make sure we can deliver on time. Please make sure to stick to the given deadlines and respond promptly to any questions during the entire process.

TIP
The ideal starting point for the entire process is when you upload your manuscript to Hora Finita for review by the Manuscript Committee. While it's possible to submit the final manuscript after the committee's acceptance, this option is less preferred.
Sustainability

As a Diamond Open Access publisher, sustainability is a significant priority throughout our publication processes. In today’s ever-evolving digital world, the majority of readers prefer accessing dissertations online, ensuring widespread accessibility while reducing the ecological impact associated with traditional printing. All our publications are available as a free download in PDF format via our website.

Printing always has an environmental impact, regardless of the type of paper or ink used. Therefore, we recommend that you keep the number of printed copies of your book to an absolute minimum. There's no need to stock up on books, as we provide print-on-demand services for your dissertation. Even long after the defence, if someone wishes to purchase your dissertation, the printer will produce a single copy. We assure you that this option will remain available after your dissertation defence. In embracing sustainability, this approach eliminates any excessive stock, making it an eco-friendly and responsible choice to consider.

Handing out booklets with the summary and the same cover as your dissertation during your defence is a more sustainable alternative to printing: The booklets serve as informative materials for individuals outside your academic field, including friends and family. You can easily choose this option through our portal, contributing to a more environmentally responsible dissemination of your work.